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Dundee Partnership **Community Regeneration Fund**

Grant Application **2022/23**

| Applicant Information | |
|-------------------------|----------------------|
| Name of Applicant Group | Balerno Bowling Club |
| Activity Title | Covid Recovery |
| Grant Requested (£) | £4,603 |

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

| TICK THE WARD WHERE YOUR PROJECT WILL OPERATE | |
|---|-------------------------------------|
| Coldside | <input type="checkbox"/> |
| East End | <input checked="" type="checkbox"/> |
| Lochee | <input type="checkbox"/> |
| Maryfield | <input type="checkbox"/> |
| North East | <input type="checkbox"/> |
| Strathmartine | <input type="checkbox"/> |

| PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR | |
|--|-------------------------------------|
| Small Grant | <input checked="" type="checkbox"/> |
| Physical & Environmental Improvement | <input type="checkbox"/> |
| Youth Inclusion | <input type="checkbox"/> |

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

| | |
|---|--------------------------|
| Completed the questions on Page 3 relating to covid-19 | <input type="checkbox"/> |
| Read the guidance sections of the form | <input type="checkbox"/> |
| Fully completed the information on the front of the form | <input type="checkbox"/> |
| Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant) | <input type="checkbox"/> |
| Checked that your budget adds up properly? | <input type="checkbox"/> |
| Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year? | <input type="checkbox"/> |
| Included appropriate, measurable outputs & outcomes? | <input type="checkbox"/> |
| Provided your groups accounts, or other appropriate financial information? | <input type="checkbox"/> |
| Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered) | <input type="checkbox"/> |
| Checked that the bank details or financial code are correct / complete? | <input type="checkbox"/> |
| Signed the form and given accurate contact details? | <input type="checkbox"/> |

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Before Starting on the Application, Please Consider and Complete the Two Questions Below

If these have not been completed, your application will not be progressed.

Is the activity for which you are applying for funds definitely able to start on your proposed start date? (e.g. are staff and relevant resources available)

Yes, there are no issues about starting the project as soon as funds have been received.

Is the activity for which you are applying compliant with current social distancing and other measures in place to counteract the spread of the coronavirus? Please specify how your activity will meet this requirement

This funding application in part, is to ensure that the club meets all Covid regulations as described by Scottish Government and by the sport's National Governing Body.

The club will ensure that all rules are followed by having all the correct equipment, products, and procedures in place and to ensure all members and visitors are aware of how to keep themselves safe.

| | | | |
|--|-----------------------|-------------|----------------------------|
| Who is the grant for? (Name of Applicant Group / Department) | Balerno Bowling Club | | |
| Did you receive a Dundee Partnership grant during 2021-22? (If yes, list all grants below) | | | NO |
| Title of project funded | Amount granted | When | Was it fully spent? |
| | | | |
| | | | |
| | | | |
| | | | |

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

The grant will be used to undertake many jobs at the club that will allow the safe return to its members and to increase the numbers of new people to the club. After the club had been closed for 2.5 years due to the pandemic, it recently opened its doors welcoming back its members. When the club reopened it was obvious that there was major works needing done to the green and its surrounding area. The green itself was a mess as there had been no treatment over the closure period. There is also damage to the trees and a tree surgeon will be needed to do the specialised work. With no income being received and still having the same expenses the club will find it difficult to purchase all the required equipment to ensure an ongoing safe return for its members. The grant will also be used to ensure that the club have all the equipment / products required to have a safe return to the club for all its members and visitors.

The club will ensure that its members and visitors have confidence in returning to the club on a regular basis by providing hand sanitisers, hand washing / drying facilities etc.

The club also want to make sure that the facilities are welcoming and attractive for all people to visit. The introduction of prominent signage on approach to the club and in the vicinity of the club is important to show the community where the club is. The area around the green is desperately needing cleared up and maintained on a regular basis. At the moment it is too big of a job for members to tackle and professional help is required. The areas outside the green also requires maintenance work and although Dundee City Council cut the grass, this is not on a regular basis

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or to a standard that members are happy with. Members are willing to undertake some of these maintenance tasks themselves but as described earlier the task is too big for the current membership. Several of our members have assisted in the past to do regular maintenance, but they are frustrated that they cannot now do the same level of work as they previously did but feel if the work was completed then they can manage it going forward.

Which City Plan / Local Community Plan Outcome(s) will it address?

The 3 main outcomes that will be addressed are:

1. Improving Public and Green Spaces
Take action to improve the quality and usage of public and green spaces
2. Promoting wellbeing and supporting recovery
Reducing social isolation, promote wellbeing
3. Building Community Resilience
Increase the amount of social, learning and physical activities available in the East End

How many people will benefit from this project?

40+

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

All characteristics will benefit. No one is excluded from membership from the club and there has been an increase for example, of members with a disability and a younger age group than previous years. In future, the club will continue with a focus on opportunities for children and young people. We have a current membership of 32 bowlers, but we feel once all the work is carried out that the club will become more attractive to more people. Specific work will also be planned to attract new members for the new season. We will work with the local community officers, schools, care homes and businesses in the area to attract new people to the social and physical benefits of the sport. Therefore, an increase to over 40 members we feel is achievable.

Please say why the project is needed (please limit your answer to 500 words or less)

There is a clear need in the East End for low cost, physical activity that will benefit an individual's physical and mental health. The current crisis and recent pandemic have made many people isolated and the need to get out and socialise is much needed. Over the last 2.5 years people have forgotten what normal is, however, it is evident that they need to get back to doing the activities they once did. Also, it has become even more evident that organisations such as Balerno Bowling Club play an important part in encouraging people to try new activities and to feel that they belong and have a role in their community. All the current members have stated how delighted they are that the club has reopened its doors and see it as a source of companionship.

The Club makes people feel they belong and have a purpose and a role along with their peers in making the club successful. This clearly will benefit all individual's mental health.

The club also feels that it has a role to play in the community eg. youth work, intergenerational work, links with schools and care homes. These are all areas that can be improved and supported by the sport of bowls and the experiences of the current membership.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Questionnaire was sent out asking if people were wanting to return to the club. Many responses were received and all were positive. There was a small number of responses not returned but after reviewing this we now know that people have moved house, passed away or health no longer allows them to play. Further discussions have been held with the club's current members who have stated many times that they feel the club is needed and provides a benefit to the local community. These include creating closer links with the community, community centre and its management group along with the local schools.

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Further discussions have been held with the Local Community Empowerment Team who have helped advise on the potential links and areas of work with the local community.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Balerno Bowling Club members, who are all part of the local community and regularly use the services of Douglas Community Centre and its staff, wish to extend the benefit of bowling to more people within the community. The Local Community Plan has been consulted on by various local people and as indicated earlier, this application meets some of the identified priorities within the plan. Early discussions have been held with Janet Brougham Care Home who have expressed an interest in utilising the club and this will be progressed for the new season. Early discussions have also been held with Active School Coordinators with a hope to link with the local schools. The Coordinators see a benefit to this.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

The club is situated in Douglas and is in easy reach for all members of the community to access without the requirement for transport. The current fee structure is very low, and it is hoped that this would be affordable for a wide range of people to manage. The club will also, in the future, be revisiting the fee structure to ensure the fees can stay low while making the club sustainable. The club has many sets of bowls that can be used for new players who cannot afford to pay for the expense of a bowls set. Further pockets of funding will be sourced to ensure those people that are in the most deprived areas can still access the club without the concern of affordability.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

All work will be undertaken by trained professionals that adhere to their industries rules and regulations.

How will the planned project be maintained? (please state who will be responsible for this)

The committee will put in place a timetable for work to be completed by the members. Any specific, skilled work will always be undertaken by a professional

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

With the ongoing support of its members that club will continue to run for many years and therefore the improvement will be seen for many years to come.

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

A plaque showing the support of CRF could easily be included within the grounds of the club.

What other sources of funding have you secured / tried to secure for this project?

• If none, please state why this is the case

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

| Source of Funding (detail if this funding is for more than 1 year, if applicable) | £ |
|---|---|
| No other funding has been sought. It is hoped that funding provided for the Douglas area can be used in the area to benefit its people. | |

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What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide **all** quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

| Cost Heading | Full Costs (£) | DP Aid (£) |
|---------------------------------|------------------|---------------|
| Tree Surgeon | £1680 | £1680 |
| Garden Maintenance | £594 | £594 |
| Painter / Decorator | £5790 | |
| Green restoration / maintenance | £2000 | £2000 |
| Icon Signs | £4800 | |
| Chippings | £445 | |
| Pressure Washer | £154.99 | |
| Strimmer | £229.99 | |
| Blower / vac | £169 | |
| Lawnmower | £209.99 | |
| Secateurs | £14 | |
| Bypass loppers | £50 | |
| Pruning Saw | £31 | |
| Straight edge shears | £34 | |
| Mops x 3 & handle | £27.97 | £27.97 |
| Hand Towels | £44.99 | £44.99 |
| Toilet Rolls | £28 | £28 |
| Toilet Cleaner | £7.80 | £7.80 |
| Bleach | £6.90 | £6.90 |
| Dettol Wipes | £20 | £20 |
| Scourers | £8 | £8 |
| Hand sanitiser | £13 | £13 |
| Floor Cleaner | £15 | £15 |
| Cleaning Cloths | £10.14 | £10.14 |
| Air Freshner | £18 | £18 |
| Window Cleaner | £12 | £12 |
| Squeegee | £5 | £5 |
| Gerry can | £16 | £16 |
| Shelving unit | £285 | |
| Storage unit | £378 | |
| Padlocks | £22 | |
| Weedkiller | £27 | £27 |
| Path cleaner | £19.50 | £19.50 |
| Sprayer | £49.99 | £49.99 |
| | | |
| Totals | £17216.26 | £4,603 |

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
 - **If reserves held are less than three months operating expenses please confirm this below**
- Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)
 Quotes for the larger pieces of work by professional trades will be provided.
 The costs for the greenkeeper are not included as a quote as this is from our regular greenkeeper and it would not be the right thing to go elsewhere for quotes.

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How do you intend to monitor the project Outputs and Outcomes?

Ongoing monitoring and evaluation will be taken to ensure this project is delivered as described. The club will be held accountable by its members, CRF reporting procedures and by the local community to ensure that robust figures are reported.

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)

March 2023

What is the planned end date of the event/activity?

Ongoing

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

| | |
|---|-----------------------|
| City Plan / Local Community Plan Outcome: | |
| Purpose of activity / project within this Outcome: | |
| | Target 2021-22 |
| Outputs | |
| Increase the numbers of people playing bowls and linking with the club by improving the environment in and around the club to make it more welcoming to all the community | |
| | |
| | |
| Outcomes / Indicators: | |
| 80% of current members agreeing that there is an improvement to the club | |
| Increase of 10% on previous membership | |
| Connecting with at least 2 community groups in the coming year | |

| | |
|---|-----------------------|
| City Plan / Local Community Plan Outcome: | |
| Purpose of activity / project within this Outcome: | |
| | Target 2021-22 |
| Outputs | |
| | |
| | |
| | |
| Outcomes / Indicators: | |